

**EASTERN PLAINS COUNCIL OF GOVERNMENTS  
BOARD OF DIRECTORS MEETING  
April 12, 2023  
418 Main Street, Clovis, NM**

---

Chairman Roman Garcia, called the meeting to order at 10:00 a.m. and thanked all for attending.

**Pledge of Allegiance and Salute to the New Mexico Flag**

**ROLL CALL:**

**INTRODUCTIONS:**

Those via zoom then those attending in person.

**MEMBERS PRESENT:**

Roman Garcia, Vaughn; Fidel Madrid, Curry County; Leona Powell, Grady; Meadow Forget, Melrose; Robert Serano, III, Guádalupe County; Kenny Flores, Santa Rosa; Heather Dostie, Alternate Santa Rosa; Dallas Baker, Mosquero; Daniel Zamora, Quay County; Cynthia Lee, San Jon; Tina Dixon, Roosevelt County; Kim Summers, Elida; Beverly Creighton, Alternate, Elida; Clay Kiesling, Union County; Russell Lees, Clayton; Jonathan Valdez, Alternate Des Moines; Wade Holdeman, Fort Sumner Irrigation District.

**STAFF PRESENT:**

Sandy Chancey, Vincent Soule, Raymond Mondragon, Raul Rodriquez, Celia Kirkland, Jai Courtney, Kyleigh Knight, Mary Gray.

**AGENDA EDIT:**

Sandy commented, in January, EPCOG received \$70,000.00 for the Capacity Building Grant. We forgot to put this on the February agenda to add it to the budget, when approving financials. She would like to have the agenda amended to add this under the financials.

**APPROVAL OF AGENDA:**

THAT the April 12, 2023, Board of Directors' agenda be approved with the above-mentioned amendment.

MOTION: Tina Dixon

SECOND: Robert Serano, III

ROLL CALL

MOTION CARRIED

**APPROVAL OF MINUTES:**

**February 8, 2023, Minutes**

THAT the February 8, 2023, minutes be approved as submitted.

MOTION: Fidel Madrid

SECOND: Tina Dixon

ROLL CALL

MOTION CARRIED

**APPROVAL OF FINANCIAL REPORTS:**

Kyleigh commented she will make the budget adjustment for the \$70,000.00 Capacity Building grant. Those expenses have been going to professional services, so the adjustment is under that line item.

On the income statement since February there hasn't been anything out of the ordinary. All of the grant income is on target.

Some of the grant funds from the \$70,000.00 has been used but reimbursement has not been requested. This needs to be done as well as Capital Outlay of \$25,000.00 for the security system that has been done.

We will wait until the June meeting to make the remaining budget adjustments.

A question was asked how the Capacity Building grant for the contract with Dr. Valencia would work. Sandy stated when one of the counties or communities needed assistance, with writing a grant, to be sure and let Dr. Valencia know they are a member of the EPCOG board, and he will send the invoicing to us for payment.

THAT the April 12, 2023, financials be approved as submitted.

MOTION: Jonathan Valdez

SECOND: Tina Dixon

ROLL CALL

MOTION CARRIED

**NEW BUSINESS:**

**Approval of Executive Director's out-of-state travel to SWREDA Conference in New Orleans.**

THAT the Executive Director's out-of-state travel be approved as submitted.

MOTION: Jonathan Valdez

SECOND: Cynthia Lee

ROLL CALL

MOTION CARRIED

**Location for June Annual Meeting:**

Chairman suggested having a location secured a year ahead of time so those hosting the annual meeting would have time to prepare.

Kim Summers offered to host the June 7, 2023, annual meeting in Elida at the Senior Community Center with a BBQ luncheon. The location has all the accommodation needed to host the meeting.

The tentative location for the June 2024 annual meeting be held in Clayton, NM.

THAT the June 7, 2023, annual meeting be held at the Elida location and in Clayton for the June 2024 annual meeting.

MOTION: Cynthia Lee

SECOND: Leona Powell

ROLL CALL

MOTION CARRIED

**EXECUTIVE DIRECTOR & STAFF REPORT:**

Programs are combined into a PowerPoint which is filed in the board minutes folder.

Executive Summary:

- Office security has been installed and completed, obtaining quotes for outdoor security lighting.
- EPCOG will be receiving \$100,000 for capital outlay that was submitted for building improvements, thank you to Senator Pat Woods.
- Ben Salazar from Congresswoman Teresa Leger Fernandez's office has moved in and has an office in EPCOG.
- It was a very busy 60-day legislative session and staff attended various community legislative events.
- Sandy, Vincent, and Raymond will be attending the SWREDA conference in New Orleans May 1-4, 2023.
- EPCOG had a training session for grants with Dr. Cristobal Valencia who is under contract

with EPCOG through the DFA capacity grant.

**Economic Development:**

- \$34,121,773 of capital outlay was filed. Our region was approved for \$14,082,218.68.
- Met with Legislative Council Services and legislators' numerous times on reauthorizations for the ENM Food Bank, Main Street, and the City of Texico, NM all were approved by the SFC.
- EPCOG continues to be involved with NMIDEA. Sandy, Vincent, and Raymond will be attending the NMIDEA Spring meeting April 19,20,21 in Las Cruces, NM.
- Raymond was reappointed by Governor Michelle Lujan Grisham on March 18, 2023, to the NM Military Base Planning Commission. The Senate was not able to act on Raymond's nomination. He will serve on the commission until February 15, 2024, until the 30-day session.
- VISTA program with EDA has been extended through March 26, 2024. Deputy Director Vincent Soule is currently in the NADO/EDA Emerging Leaders Program and Advance Economic Development Leadership program.

**Community Development:**

- EPCOG organized and coordinated with the NMFA (NM Finance Authority) to conduct the NMFA Road Show in the seven-county region. The purpose of the meeting was to share financing and loan opportunities.
- Continuing CDBG administration for Curry, Ft. Sumner, Vaughn, and Santa Rosa.
- Sandy, Vincent, and Raymond attended the NMML Legislative Breakfast in Santa Fe.
- Vincent and Raymond attended the Logan City Council meeting to discuss Logan's comprehensive plan. The Logan City Council voted to have EPCOG complete their comprehensive plan.
- The EPCOG Staff continues to attend advisory board meetings and community meetings within the region.

**Planning & Technical Assistance:**

- Concluded submittals of Transportation Alternative Program (TAP), Regional Trails Program (RTP), and Carbon Reduction Program (CRP) applications.
- Providing technical assistance for Districts 2 and 4 of NMDOT.
- The EPCOG staff continues to travel to facilitate monthly NERTPO and quarterly SERTPO regular and training meetings.
- Organizing Region Transportation Planning Organization (RTPO) Roundtable to be hosted at EPCOG office building for quarterly RTPO Roundtable.
- Continuing outreach and assistance for Transportation Project Fund (TPF) FF23 project applications. EPCOG SERTPO TPF Project Feasibility Form (PFF) submittal deadlines reached and NMDOT D2 and RTPO staff meetings have been conducted. EPCOG NERTPO TPF PFF submittal deadline is April 10<sup>th</sup>.
- Continuing to support regional non-profits in the region along with Dr. Cristobal Valencia's grant writing and administration assistance.
- Planning staff has attended American Planning Association National Planning Conference

in Philadelphia, Pennsylvania April 31<sup>st</sup> through May 5<sup>th</sup>.

- Preparation for NMDOT FY 23 Q2 reimbursement request due May 25, 2023.
- Preparation for NMDOT Quarterly Assessment Review on May 18, 2023, with NMDOT Planning Division Government to Government Supervisor.

Human Resources and Services Admin (HRSA) Grant Updates:

- Hiring of Second Rec-6 counselor in progress.
- Posting of PRMC Discharge Coordinator position.
- Next cohort (approximately 5 providers) on list to start play therapy in June.
- Scheduling parent support nights April-May in Quay County at San Jon, House, Tucumcari, and Logan Schools.
- ENMU Internships are open for applications for Fall 2023.
- Scheduling and building curriculum for teachers and counselors continuing education trainings.
- Promoted Social Work/Counseling career field at youth job fair and Reality check day.

**COMMENTS:** Public comment for which no action will be taken.

**ADJOURNMENT:**

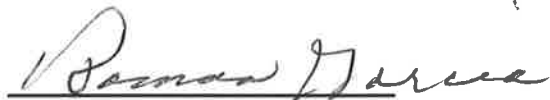
Since there is no further business to come before the board the meeting was adjourned at 11:07 a.m.

THAT the board meeting be adjourned at 11:07 a.m.

MOTION: Leona Powell

SECOND: Cynthia Lee

MOTION CARRIED



Roman Garcia, Chairman

**\*A copy of financials, PowerPoint, resolutions, and any handouts are part of the meeting records filed in the Board of Directors' meeting folder.**