

**EASTERN PLAINS COUNCIL OF GOVERNMENTS
BOARD OF DIRECTORS MEETING
February 8, 2023
418 Main Street, Clovis, NM**

Chairman Roman Garcia, called the meeting to order at 10:00 a.m. and thanked all for attending.

Pledge of Allegiance and Salute to the New Mexico Flag

ROLL CALL:

INTRODUCTIONS:

Those via zoom then those attending in person.

MEMBERS PRESENT:

Roman Garcia, Vaughn; Fidel Madrid, Curry County; Helen Casaus, Clovis; Leona Powell, Grady; Meadow Forget, Melrose; Kenny Flores, Santa Rosa; Victoria Villarreal, Alternate Harding County; Cynthia Lee, San Jon; Tina Dixon, Roosevelt County; Clay Kiesling, Union County; Russell Lees, Clayton; Wade Holdeman, Fort Sumner Irrigation District.

STAFF PRESENT:

Sandy Chancey, Vincent Soule, Raymond Mondragon, Raul Rodriquez, Celia Kirkland, Kyleigh Knight, Julius Smith, Mary Gray.

GUEST PRESENT:

Ernest Sanchez, Mayor of Clayton

APPROVAL OF AGENDA:

THAT the February 8, 2023, Board of Directors' agenda be approved as submitted.

MOTION: Tina Dixon

SECOND: Wade Holdeman

ROLL CALL

MOTION CARRIED

APPROVAL OF MINUTES:

October 12, 2022, Minutes

THAT the October 12, 2022, minutes be approved as submitted.

MOTION: Cynthia Lee
SECOND: Helen Casaus

ROLL CALL
Fidel Madrid, Curry County abstained.

MOTION CARRIED

November 30, 2022, Minutes

THAT the November 30, 2022, minutes be approved as submitted.

MOTION: Jonathan Valdez
SECOND: Cynthia Lee

ROLL CALL
Fidel Madrid, Curry County abstained.

MOTION CARRIED

APPROVAL OF FINANCIAL REPORTS:

Kyleigh commented the financial report looks a little different since everything has been carried over into the new accounting system and reports print differently in this program.

Kyleigh stated on the income statement she is trying to budget quarterly rather than monthly since funding is received quarterly. The only thing not received is the NMDOT grant; making the federal grant income show short \$23,923.44.

Admin fees are a little down but should pick up with some new contracts. Most everything is on budget. As far as expenses, everything seems to be on track right now so budget adjustments aren't needed at the time.

Any differences are mostly due to timing in salary/wage line item due to salary increases and new staff add in October.

The other income is \$25,000.00 received from Capital Outlay for security improvements. The Interstate Stream Commission money has been received and sent out.

The main thing that has changed on the balance sheet is the final audit adjustments have been made.

THAT the February 8, 2023, financials be approved as submitted.

MOTION: Clay Kiesling
SECOND: Tina Dixon

ROLL CALL

MOTION CARRIED

NEW BUSINESS:

Approval of Updated Cost Allocation Plan 2023-2024.

Sandy commented the cost allocation plan was approved at the last meeting but since then some typos and grammatical errors have been corrected. On page 7 subcontracts has been deleted as it is stated in professional services.

THAT the updated Cost Allocation Plan be approved as submitted.

MOTION: Tina Dixon

SECOND: Meadow Forget

ROLL CALL

MOTION CARRIED

Approval of the Final Strategic Plan:

Vincent commented on page 3 under the acknowledgments some of the board names need to be edited and/or changed.

Page 6 is a new Vision Statement (It is the vision of the Eastern Plains Council of Governments to be the regional resource of eastern New Mexico to increase and support economic and community prosperity.).

Page 6 has EPCOG's Mission Statement (The mission of the Eastern Plains Council of Governments is to facilitate economic growth and provide services vital to the region's success.

Page 7 reviewed the SWOTT-T Analysis

Page 9 reviewed the Goals, Strategies, Objectives, and Timeframe.

THAT the final Strategic Plan be approved as submitted.

MOTION: Clay Kiesling

SECOND: Leona Powell

ROLL CALL

MOTION CARRIED

EXECUTIVE DIRECTOR & STAFF REPORT:

Programs are combined into a PowerPoint reviewed by the Executive Director. The PowerPoint is filed in the board minutes folder.

Executive Summary:

- Final audit approved and will be posted on the website.
- Office security is being installation.
- \$150,000 request for capital outlay submitted for building improvements.
- Congresswoman Teresa Leger Fernandez's office (Ben Salazar) to be housed in EPCOG.
- Non-Metro AAA Provider Assistance Specialist has used EPCOG temporarily but now has an office with the City of Clovis.
- Staff attended various community legislative events.
- Planning the SWREDA conference for New Orleans in May.
- EPCOG has entered into a contract with Dr. Cristobal Valencia.

Economic Development:

- \$34,121,773 of capital outlay has been filed.
- Met with Legislative Council Services and legislators on reauthorizations for capital outlay.
- Continuing involvement with NMIDEA
- Raymond awaiting senate approval for the Military Planning Commission.
- VISTA program is ongoing.
- EPCOG involved with the NADO/EDA Emerging Leaders Program and Advance Economic Development Leadership program.

Community Development:

- Continuing CDBG administration for Curry, Ft. Sumner, and Vaughn.
- Beginning CDBG administration for Santa Rosa.
- Hired new counselor with Rec-6.
- Submitted paperwork for PRMC Discharge Coordinator.
- Working on behavioral health internships with ENMU.
- Contracted with Be Well Counseling for teacher and counselor training.
- Paid for three providers in Curry County to go through Play Therapy.

Planning & Technical Assistance:

- Assisting with TAP (Transportation Alternative Program), RTP (Regional Trails Program), and CRP (Carbon Reduction Program) applications.
- Providing technical assistance for Districts 2 and 4 of NMDOT.
- Planning training for RTPOs (Regional Transportation Planning Organization).
- Continuing outreach and assistance for TPF (Carbon Reduction Program) FFY23 (Financial Fiscal Year 23) projects

- Continue to support regional non-profits in the region.

COMMENTS: Public comment for which no action will be taken.

Wade Holdeman, with Fort Sumner Irrigation District, asked if the PowerPoint could be emailed out to the board?

ADJOURNMENT:

Since there is no further business to come before the board the meeting adjourned at 11:05 a.m.

THAT the board meeting be adjourned at 11:05 a.m.

MOTION: Helen Casaus

SECOND: Meadow Forget

MOTION CARRIED



Roman Garcia, Chairman

***A copy of financials, PowerPoint, resolutions, and any handouts are part of the meeting records filed in the Board of Directors' meeting folder.**