



**EASTERN PLAINS COUNCIL OF GOVERNMENTS  
BOARD MEETING**



April 10, 2024

County/Municipality	Representative Alternate	Representative Signature	Alternate Signature
<b>CURRY COUNTY</b>	Fidel Madrid Robert Thornton	<i>Zoom</i>	
CITY OF CLOVIS (Curry)	Helen Cassaus	<i>John Cassaus</i>	<i>Walter James</i>
VILLAGE OF GRADY (Curry)	Leona Powell Kathy Edwards		
VILLAGE OF MELROSE (Curry)	Meadow Forget Alan Daugherty		
TOWN OF TEXICO (Curry)	Connie Harrison Cecelia Johnson	<i>Patricia Rojas Hernandez</i>	
<b>De BACA COUNTY</b>	Derrick Terrel Tim Archuleta		
VILLAGE OF FT SUMNER (De Baca)	Becky Harris Sean Nelson		
<b>GUADALUPE COUNTY</b>	Robert Serano, III Angela Gomez	<i>Zoom</i>	
CITY OF SANTA ROSA (Guadalupe)	Kenny Flores Heather Dostie	<i>Zoom</i>	
TOWN OF VAUGHN (Guadalupe)	Roman Garcia Kathie Lucero	<i>Barbara Jones</i>	
<b>HARDING COUNTY</b>	Michael Lewis Victoria Villarreal		
VILLAGE OF MOSQUERO (Harding)	Dallas Baker Barbara June Melton		
VILLAGE OF ROY (Harding)	Sinforsosa Lovato Navor Gutierrez		
<b>QUAY COUNTY</b>	Brian Fortner Daniel Zamora	<i>Brian Fortner (didn't sign)</i>	
VILLAGE OF HOUSE (Quay)	Tomi Miller Steve Foust		
VILLAGE OF LOGAN (Quay)	Rodney Paris David Babb		
VILLAGE OF SAN JON (Quay)	Cynthia Lee Toni Stoner		
CITY OF TUCUMCARI (Quay)	Chris Arias Mike Cherry		
<b>ROOSEVELT COUNTY</b>	Tina Dixon Dennis Lopez	<i>Zoom</i>	<i>Zoom</i>
VILLAGE OF CAUSEY (Roosevelt)	Teresa Nance Jill Caviness		
VILLAGE OF DORA (Roosevelt)	Becky Fraze		
TOWN OF ELIDA (Roosevelt)	Kimberly Summers Beverly Creighton		
VILLAGE OF FLOYD (Roosevelt)	Toni Whitecotton		
CITY OF PORTALES (Roosevelt)	Oscar Robinson Quylene Parkey	<i>Zoom</i>	
<b>UNION COUNTY</b>	Clay Kaesling Brandy Thompson	<i>Zoom</i>	
TOWN OF CLAYTON (Union)	Russell Lees Ernest Sanchez		<i>Zoom</i>
VILLAGE OF DES MOINES (Union)	Jonathan Valdez Jordan Wingo		
VILLAGE OF FOLSOM (Union)	Alice Adams Amanda Boggs		
VILLAGE OF GREENVILLE (Union)	Katie Bramblett Jason Gilbert		
<b>SPECIAL DISTRICTS</b>			
ARCH HURLEY CONSERVANCY DIST.	Franklin McCasland Robert Lopez	<i>Franklin McCasland</i>	
FT. SUMNER IRRIGATION DIST.	Wade Holdeman Kendal Kohler	<i>Wade Holdeman</i>	



EASTERN PLAINS COUNCIL OF GOVERNMENTS  
 BOARD MEETING  
 April 10, 2024



GUEST NAME	REPRESENTING	EMAIL &/OR PHONE
Franklin Maclean	AHCD	575-403-1198
José Guzman	FWB Company LLC	juguzman@fwbcompany.com
Brian Fortner	Quay County	bdfortner58@gmail.com
Alan Casaus	City of Clovis	hcasaus@cityofclovis.org
Rebecca Zamora	City of Clovis	dzamora@cityofclovis.org
Martin Zamora	List 63 - Rep	M.zamora@nmlegis.gov
Meadow Forget	Melrose	575-219-0123
Patricia Rojas-Natwid	Texico	575-791-5619
Virginia Lopez	Texico Municipal Judge	(575) 799-9824
Ross		

\*new  
add to  
region



**EASTERN PLAINS COUNCIL OF GOVERNMENTS  
BOARD OF DIRECTORS ANNUAL BOARD MEETING**

**10:00 a.m. Wednesday, April 10, 2024**

**Eastern Plains Council of Governments Office, 418 Main, Clovis, NM 88101**

<https://zoom.us/j/99295785060?pwd=ZDlwcckpMZHhhaR0kvcHpneXVwcXFmOT09>

DIAL IN: +1 (346) 248-7799

MEETING ID: 992 9578 5060

PASSCODE: 166958

**AGENDA**

**THE AGENDA IS POSTED ON THE EPCOG WEBSITE [WWW.EPCOG.ORG](http://WWW.EPCOG.ORG)  
THE PUBLIC MAY VIEW ON [WWW.FACEBOOK.COM/EASTERNPLAINSCOG/](http://WWW.FACEBOOK.COM/EASTERNPLAINSCOG/)**

**PER NM SUNSHINE LAWS AND THE STATE ATTORNEY GENERAL'S GUIDANCE,  
STATE YOUR NAME WHEN SPEAKING OR MAKING A MOTION.**

**CALL TO ORDER**

**Pledge of Allegiance and Salute to the New Mexico Flag**

**INTRODUCTIONS**

**APPROVAL OF AGENDA**

April 10, 2024

**APPROVAL OF MINUTES**

February 21, 2024

**APPROVAL OF FINANCIAL REPORTS**

Financials

Budget Adjustments

**NEW BUSINESS**

Approval for Executive Director Sandy Chancey to travel to Oklahoma City for SWREDA Conference  
May 13-17, 2024

**DIRECTOR'S & STAFF REPORT**

PowerPoint presentation

**COMMUNITY UPDATES and PUBLIC COMMENTS** – Public Comment for which no action will be taken.

(State name and organization affiliation.)

**ADJOURNMENT**

**EASTERN PLAINS COUNCIL OF GOVERNMENTS  
BOARD OF DIRECTORS BOARD MEETING  
10:00 a.m. Wednesday, April 10, 2024  
Eastern Plains Council of Governments Office, 418 Main, Clovis, NM 88101  
Meeting Minutes**

**CALL TO ORDER**

At 10:03 am Chairman Garcia called the meeting to order

**PLEDGE OF ALLEGIANCE AND SALUTE TO THE NEW MEXICO FLAG**

**INTRODUCTIONS**

**BOARD MEMBERS PRESENT:**

Helen Casaus, City of Clovis; Debbie Zamora, City of Clovis; Patricia Rojas-Natividad, Town of Texico; Roman Garcia, Town of Vaughn; Brian Fortner, Quay County; Oscar Robinson, City of Portales; Franklin McCasland, Arch Hurley Conservancy District; Wade Holdman, Ft. Sumner Irrigation District.

**BOARD MEMBERS ZOOM:**

Fidel Madrid, Curry County; Robert Serano III, Guadalupe County; Kenny Flores, City of Santa Rosa; Dennis Lopez, Roosevelt County; Clay Kiesling, Union County; Ernest Sanchez, Town of Clayton.

**STAFF PRESENT:**

Sandy Chancey, Vincent Soule, Ray Mondragon, Alanna Hurt, Julie Surina, Branden Goebel.

**APPROVAL OF AGENDA**

**-April 10, 2024**

**MOTION:** That the 4.10.24 Agenda be approved as presented.

**FIRST:** Helen Casaus

**SECOND:** Franklin McCasland

**APPROVAL OF MINUTES**

**-February 21, 2024**

**MOTION:** That the 2.21.24 Minutes be approved as presented.

**FIRST:** Helen Casaus

**SECOND:** Brian Fortner

**APPROVAL OF FINANCIAL REPORTS**

**-Financials**

Jose Guzman, EPCCOG Accountant with FWB, stated Sandy has been minimizing expenses to stay on budget. There are still 3 months in the fiscal year so flexibility with the budget moving forward will stay tight. NMDOT will have expenses budgeted to it to stay on budget. The Capacity the budget was not included properly; Sandy is asking for a budget adjustment this meeting. Helen asks about Per Diam and why it is high. Sandy said some programs require us to travel so we will likely need to increase it and take required travel into account on future budgets.

**MOTION:** That the 4.10.21 Financials be approved as presented.

**FIRST:** Clay Kiesling

**SECOND:** Meadow Forget

**-Budget Adjustments**

The Capacity Grant was added this year but was missed in our initial budget; it is being used for grant writing and grant administration. We've since hired Branden to be our Grant Specialist, and prior to Branden we hired Tanya Henderson as our Grant Writer. We have also contracted with grant writers and researchers through the grant. We will reapply next year so that we can continue to employ grant writers and grant specialists to help our members.

**MOTION:** To include Capacity Grant in the 2023-24 budget.

**FIRST:** Helen Casaus

**SECOND:** Wade Holdeman

**NEW BUSINESS**

**-Approval for Executive Director Sandy Chancey to travel to Oklahoma City for SWREDA Conference May 13-17, 2024**

Sandy sits on the board and must attend this conference but will check the budget before traveling.

**MOTION:** That the 4.10.21 Budget Adjustments be approved as presented.

**FIRST:** Helen Casaus

**SECOND:** Brian Fortner

**DIRECTOR'S & STAFF REPORT**

**-PowerPoint presentation**

Will have 2 more years with our current auditor. Our office improvements funded by Capital Outlay are ongoing; HVAC work has been completed and we hope to see utility costs go down as we were previously heating the attic as well. The remainder of that grant will be used for drywall repair, painting, replacing damaged ceiling tiles, etc.

The new Grow Funds (previously called HB2 Junior funds) will be administered by all NM Councils of Governments. All 7 COGs are trying to standardize the process now and Sandy will update us again later as more details are confirmed. We will be getting a separate grant from the State for administering these funds. Sandy said EPCOG will not have as many challenges as other COGs will, but we will need to make some adjustments to accommodate the additional workload. Sandy believes we may need to hire or contract with a Procurement Specialist and Alanna will be assisting and taking on more responsibility. We will likely need to renegotiate a higher price to pay FWB for further assistance with the new program. Our ICIP is due June 14<sup>th</sup> and Sandy will have that ready for the June meeting along with next years' budget.

Our Substance Abuse Prevention program is going well. Celia is in Roswell at a Human Trafficking Conference, and recently had a reverse site visit in Washington, DC. We are accepting applications through United Way for a substance abuse position. She has been working on a social worker panel with Clovis schools, received 2 more internships for Rec. 6 and Detention Center, delivered bags to social workers, and hosted a behavioral health table.

Vincent reported the Logan Comprehensive plan is going well, and that this is the first comprehensive plan we have done. He hopes to continue with these services for the upcoming fiscal year.

The Annual meeting this year will be in Clayton, NM, and will now be on the 5<sup>th</sup> of June. EPCOG will host Sunshine Law training with the NM Attorney General's Office on May 14 in Clovis. Ray is working on reviewing and updating policies for the Clovis Economic Incentive Board.

The Transportation Project Fund application process with NERTPO & SERTPPO is ongoing. NERTPO had 34 applications from 18 different entities. SERPO received 43 applications from 24 entities. Both organizations will now rate and rank the applications and forward them on to their respective NMDOT Districts for consideration for funding. We continue to administer CDBG projects for Ft. Sumner, Vaughn, Curry County and Santa Rosa. Ft. Sumner is in construction and Curry County should be beginning construction soon. Vaughn and Santa Rosa are still in design.

**COMMUNITY UPDATES and PUBLIC COMMENTS** – Public Comment for which no action will be taken.  
(State name and organization affiliation.)

**ADJOURNMENT**

**MOTION:** That this meeting adjourn at 11:39 pm.

**FIRST:** Clay Kiesling

**SECOND:** Wade Holdman

**Eastern Plains Council of Governments  
Income Statement  
Capacity**

	9 Months Ended March 31, 2024 Actual	9 Months Ended March 31, 2024 Budget	Over/(Under) Budget
<b>Sales</b>			
Capacity Grant	\$ 43,948.75	\$ 100,000.00	\$ (56,051.25)
<b>Total Sales</b>	43,948.75	100,000.00	(56,051.25)
<b>Gross Profit</b>	43,948.75	100,000.00	(56,051.25)
<b>Operating Expenses</b>			
Per Diem	537.49	650.00	(112.51)
Office Supplies	23.96	100.00	(76.04)
Professional Services	33,000.00	70,035.35	(37,035.35)
Dues & Subscriptions	45.00	45.00	0.00
Salaries & Wages	17,299.64	27,000.00	(9,700.36)
FICA Expense	1,350.27	2,065.50	(715.23)
SUTA Expense	57.11	84.15	(27.04)
NM Workers Comp Fee	13.80	20.00	(6.20)
<b>Total Operating Expenses</b>	52,327.27	100,000.00	(47,672.73)
<b>Operating Income (Loss)</b>	(8,378.52)	0.00	(8,378.52)
<b>Other Income (Expenses)</b>			
<b>Total Other Income (Expenses)</b>	0.00	0.00	0.00
<b>Net Income (Loss) Before Taxes</b>	(8,378.52)	0.00	(8,378.52)
<b>Net Income (Loss)</b>	\$ (8,378.52)	\$ 0.00	\$ (8,378.52)



**Eastern Plains Council of Governments  
Income Statement  
General Fund**

	9 Months Ended March 31, 2024 Actual	9 Months Ended March 31, 2024 Budget	Over/(Under) Budget
<b>Sales</b>			
Grant Income - State	\$ 46,500.00	\$ 46,500.00	\$ 0.00
Membership Income	36,521.00	42,881.00	(6,360.00)
Administrative Fees	35,255.72	69,750.00	(34,494.28)
<b>Total Sales</b>	<u>118,276.72</u>	<u>159,131.00</u>	<u>(40,854.28)</u>
<b>Gross Profit</b>	<u>118,276.72</u>	<u>159,131.00</u>	<u>(40,854.28)</u>
<b>Operating Expenses</b>			
Per Diem	5,125.93	5,999.94	(874.01)
Vehicle Expense	1,135.51	1,499.94	(364.43)
Office Cleaning & Maintenance	1,450.49	374.94	1,075.55
Office Supplies	1,530.11	1,125.00	405.11
Professional Services	7,633.77	8,775.00	(1,141.23)
Property Taxes & Insurance	378.55	300.50	78.05
Workers Comp Insurance	306.34	601.00	(294.66)
Telephone	1,161.95	582.57	579.38
Dues & Subscriptions	4,876.08	2,250.00	2,626.08
Property & Liability Insurance	1,059.44	2,103.50	(1,044.06)
Gas & Electricity	2,303.67	1,066.86	1,236.81
Water	63.17	61.47	1.70
Garbage	75.55	69.75	5.80
Sewer	72.00	63.72	8.28
Salaries & Wages	62,757.05	87,125.94	(24,368.89)
FICA Expense	5,625.15	5,401.80	223.35
SUTA Expense	150.70	287.46	(136.76)
NM Workers Comp Fee	34.50	580.84	(546.34)
Medical & Vision Insurance	5,732.69	4,269.15	1,463.54
Dental Insurance	742.97	1,306.89	(563.92)
Retirement Expense	3,125.72	5,227.56	(2,101.84)
<b>Total Operating Expenses</b>	<u>105,341.34</u>	<u>129,073.83</u>	<u>(23,732.49)</u>
<b>Operating Income (Loss)</b>	<u>12,935.38</u>	<u>30,057.17</u>	<u>(17,121.79)</u>
<b>Other Income (Expenses)</b>			
Interest Income	384.73	0.00	384.73
Other Income	294.00	0.00	294.00
<b>Total Other Income (Expenses)</b>	<u>678.73</u>	<u>0.00</u>	<u>678.73</u>
<b>Net Income (Loss) Before Taxes</b>	<u>13,614.11</u>	<u>30,057.17</u>	<u>(16,443.06)</u>
<b>Net Income (Loss)</b>	<u>\$ 13,614.11</u>	<u>\$ 30,057.17</u>	<u>\$ (16,443.06)</u>

**Eastern Plains Council of Governments  
Income Statement  
EDA Planning Fund**

	9 Months Ended March 31, 2024 Actual	9 Months Ended March 31, 2024 Budget	Over/(Under) Budget
<b>Sales</b>			
Grant Income - Federal	\$ 35,000.00	\$ 35,000.00	\$ 0.00
Grant Income - State	30,000.00	30,000.00	0.00
<b>Total Sales</b>	<u>65,000.00</u>	<u>65,000.00</u>	<u>0.00</u>
<b>Gross Profit</b>	<u>65,000.00</u>	<u>65,000.00</u>	<u>0.00</u>
<b>Operating Expenses</b>			
Per Diam	5,464.15	3,749.94	1,714.21
Vehicle Expense	726.32	1,499.94	(773.62)
Office Cleaning & Maintenance	796.02	374.94	421.08
Office Supplies	748.93	1,125.00	(376.07)
Professional Services	4,939.53	8,775.00	(3,835.47)
Property Taxes & Insurance	244.95	224.60	20.35
Workers Comp Insurance	198.22	449.20	(250.98)
Telephone	751.87	435.42	316.45
Dues & Subscriptions	4,051.07	749.97	3,301.10
Property & Liability Insurance	685.52	1,572.20	(886.68)
Gas & Electricity	1,490.61	797.67	692.94
Water	40.86	46.53	(5.67)
Garbage	48.94	52.29	(3.35)
Sewer	46.62	47.61	(0.99)
Salaries & Wages	49,049.49	45,437.94	3,611.55
FICA Expense	3,635.43	2,817.18	818.25
SUTA Expense	99.33	149.94	(50.61)
NM Workers Comp Fee	34.50	302.92	(268.42)
Medical & Vision Insurance	2,894.15	2,226.42	667.73
Dental Insurance	358.54	681.57	(323.03)
Retirement Expense	2,554.17	2,726.28	(172.11)
<b>Total Operating Expenses</b>	<u>78,859.22</u>	<u>74,242.56</u>	<u>4,616.66</u>
<b>Operating Income (Loss)</b>	<u>(13,859.22)</u>	<u>(9,242.56)</u>	<u>(4,616.66)</u>
<b>Other Income (Expenses)</b>			
<b>Total Other Income (Expenses)</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>Net Income (Loss) Before Taxes</b>	<u>(13,859.22)</u>	<u>(9,242.56)</u>	<u>(4,616.66)</u>
<b>Net Income (Loss)</b>	<u>\$ (13,859.22)</u>	<u>\$ (9,242.56)</u>	<u>\$ (4,616.66)</u>

**Eastern Plains Council of Governments  
Income Statement  
NMDOT Fund**

	9 Months Ended March 31, 2024 Actual	9 Months Ended March 31, 2024 Budget	Over/(Under) Budget
<b>Sales</b>			
Grant Income - Federal	\$ 28,832.69	\$ 45,000.00	\$ (16,167.31)
Grant Income - State	22,500.00	22,500.00	0.00
<b>Total Sales</b>	<u>51,332.69</u>	<u>67,500.00</u>	<u>(16,167.31)</u>
<b>Gross Profit</b>	<u>51,332.69</u>	<u>67,500.00</u>	<u>(16,167.31)</u>
<b>Operating Expenses</b>			
Per Diem	3,051.29	4,500.00	(1,448.71)
Vehicle Expense	825.37	1,499.94	(674.57)
Office Cleaning & Maintenance	904.55	374.94	529.61
Office Supplies	902.94	1,125.00	(222.06)
Professional Services	5,613.07	8,775.00	(3,161.93)
Property Taxes & Insurance	278.35	253.00	25.35
Workers Comp Insurance	225.25	506.00	(280.75)
Telephone	854.40	490.50	363.90
Dues & Subscriptions	3,250.22	749.97	2,500.25
Property & Liability Insurance	779.00	1,771.00	(992.00)
Gas & Electricity	1,693.89	898.47	795.42
Water	46.46	52.47	(6.01)
Garbage	55.61	59.22	(3.61)
Sewer	53.01	53.64	(0.63)
Salaries & Wages	55,676.02	52,686.00	2,990.02
FICA Expense	4,143.72	3,266.55	877.17
SUTA Expense	126.90	173.88	(46.98)
NIM Workers Comp Fee	27.60	351.24	(323.64)
Medical & Vision Insurance	5,162.81	2,581.56	2,581.25
Dental Insurance	243.77	790.29	(546.52)
Retirement Expense	1,885.81	3,161.16	(1,275.35)
<b>Total Operating Expenses</b>	<u>85,800.04</u>	<u>84,119.83</u>	<u>1,680.21</u>
<b>Operating Income (Loss)</b>	<u>(34,467.35)</u>	<u>(16,619.83)</u>	<u>(17,847.52)</u>
<b>Other Income (Expenses)</b>			
<b>Total Other Income (Expenses)</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>Net Income (Loss) Before Taxes</b>	<u>(34,467.35)</u>	<u>(16,619.83)</u>	<u>(17,847.52)</u>
<b>Net Income (Loss)</b>	<u>\$ (34,467.35)</u>	<u>\$ (16,619.83)</u>	<u>\$ (17,847.52)</u>

**Eastern Plains Council of Governments  
Income Statement  
HRSA Fund**

	9 Months Ended March 31, 2024 Actual	9 Months Ended March 31, 2024 Budget	Over/(Under) Budget
<b>Sales</b>			
Grant Income - Federal	\$ 485,356.40	\$ 500,000.00	\$ (14,643.60)
<b>Total Sales</b>	<u>485,356.40</u>	<u>500,000.00</u>	<u>(14,643.60)</u>
<b>Gross Profit</b>	<u>485,356.40</u>	<u>500,000.00</u>	<u>(14,643.60)</u>
<b>Operating Expenses</b>			
Per Diem	6,076.38	3,749.94	2,326.44
Vehicle Expense	627.27	1,499.94	(872.67)
Office Cleaning & Maintenance	687.43	374.94	312.49
Office Supplies	682.13	2,250.00	(1,567.87)
Professional Services	418,365.99	417,400.00	965.99
Property Taxes & Insurance	211.54	221.90	(10.36)
Workers Comp Insurance	171.19	443.80	(272.61)
Telephone	649.31	430.20	219.11
Dues & Subscriptions	2,185.47	749.97	1,435.50
Property & Liability Insurance	592.04	1,553.30	(961.26)
Gas & Electricity	1,287.32	788.22	499.10
Water	35.25	45.72	(10.47)
Garbage	42.21	51.75	(9.54)
Sewer	40.23	47.07	(6.84)
Salaries & Wages	41,457.92	43,499.97	(2,042.05)
FICA Expense	3,170.37	2,697.03	473.34
SUTA Expense	4.00	143.55	(139.55)
NM Workers Comp Fee	70.35	290.00	(219.65)
Medical & Vision Insurance	246.85	74.97	171.88
Dental Insurance	22.81	74.97	(52.16)
Retirement Expense	229.76	2,610.00	(2,380.24)
<b>Total Operating Expenses</b>	<u>476,855.82</u>	<u>478,997.24</u>	<u>(2,141.42)</u>
<b>Operating Income (Loss)</b>	<u>8,500.58</u>	<u>21,002.76</u>	<u>(12,502.18)</u>
<b>Other Income (Expenses)</b>			
<b>Total Other Income (Expenses)</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>Net Income (Loss) Before Taxes</b>	<u>8,500.58</u>	<u>21,002.76</u>	<u>(12,502.18)</u>
<b>Net Income (Loss)</b>	<u>\$ 8,500.58</u>	<u>\$ 21,002.76</u>	<u>\$ (12,502.18)</u>

**Eastern Plains Council of Governments  
Income Statement  
Capital Outlay**

	9 Months Ended March 31, 2024 Actual	9 Months Ended March 31, 2024 Budget	Over/(Under) Budget
<b>Sales</b>			
Capital Outlay Grant	\$ 47,136.70	\$ 118,000.00	\$ (70,863.30)
<b>Total Sales</b>	47,136.70	118,000.00	(70,863.30)
<b>Gross Profit</b>	47,136.70	118,000.00	(70,863.30)
<b>Operating Expenses</b>			
Total Operating Expenses	0.00	0.00	0.00
<b>Operating Income (Loss)</b>	47,136.70	118,000.00	(70,863.30)
<b>Other Income (Expenses)</b>			
Capital Purchases	(47,136.70)	(118,000.00)	70,863.30
<b>Total Other Income (Expenses)</b>	(47,136.70)	(118,000.00)	70,863.30
<b>Net Income (Loss) Before Taxes</b>	0.00	0.00	0.00
<b>Net Income (Loss)</b>	\$ 0.00	\$ 0.00	\$ 0.00

## Eastern Plains Council of Governments Income Statement

	9 Months Ended March 31, 2024	9 Months Ended March 31, 2024	Over/(Under) Budget
	Actual	Budget	Budget
<b>Sales</b>			
Grant Income - Federal	\$ 549,189.09	\$ 580,000.00	\$ (30,810.91)
Grant Income - State	99,000.00	99,000.00	0.00
Capacity Grant	43,948.75	100,000.00	(56,051.25)
Capital Outlay Grant	47,136.70	118,000.00	(70,863.30)
Membership Income	36,521.00	42,881.00	(6,360.00)
Administrative Fees	35,255.72	69,750.00	(34,494.28)
Stream Commission Income	110,150.00	110,150.00	0.00
<b>Total Sales</b>	<u>921,201.26</u>	<u>1,119,781.00</u>	<u>(198,579.74)</u>
<b>Gross Profit</b>	<u>921,201.26</u>	<u>1,119,781.00</u>	<u>(198,579.74)</u>
<b>Operating Expenses</b>			
Per Diem	20,255.24	18,649.82	1,605.42
Vehicle Expense	3,314.47	5,999.76	(2,685.29)
Office Cleaning & Maintenance	3,838.49	1,499.76	2,338.73
Office Supplies	3,888.07	5,725.00	(1,836.93)
Ute Water Assessments	110,150.00	110,150.00	0.00
Professional Services	469,552.36	513,760.35	(44,207.99)
Property Taxes & Insurance	1,113.39	1,000.00	113.39
Workers Comp Insurance	901.00	2,000.00	(1,099.00)
Telephone	3,417.53	1,938.69	1,478.84
Dues & Subscriptions	14,407.84	4,544.91	9,862.93
Property & Liability Insurance	3,116.00	7,000.00	(3,884.00)
Gas & Electricity	6,775.49	3,551.22	3,224.27
Water	185.74	206.19	(20.45)
Garbage	222.31	233.01	(10.70)
Sewer	211.86	212.04	(0.18)
Salaries & Wages	226,354.32	255,749.85	(29,395.53)
FICA Expense	17,924.94	16,248.06	1,676.88
SUTA Expense	438.04	838.98	(400.94)
NM Workers Comp Fee	180.75	1,545.00	(1,364.25)
Medical & Vision Insurance	14,036.50	9,152.10	4,884.40
Dental Insurance	1,368.09	2,853.72	(1,485.63)
Retirement Expense	7,795.46	13,725.00	(5,929.54)
<b>Total Operating Expenses</b>	<u>909,447.89</u>	<u>976,583.46</u>	<u>(67,135.57)</u>
<b>Operating Income (Loss)</b>	<u>11,753.37</u>	<u>143,197.54</u>	<u>(131,444.17)</u>
<b>Other Income (Expenses)</b>			
Interest Income	384.73	0.00	384.73
Other Income	294.00	0.00	294.00
Capital Purchases	(47,136.70)	(118,000.00)	70,863.30
<b>Total Other Income (Expenses)</b>	<u>(46,457.97)</u>	<u>(118,000.00)</u>	<u>71,542.03</u>
<b>Net Income (Loss) Before Taxes</b>	<u>(34,704.60)</u>	<u>25,197.54</u>	<u>(59,902.14)</u>
<b>Net Income (Loss)</b>	<u>\$ (34,704.60)</u>	<u>\$ 25,197.54</u>	<u>\$ (59,902.14)</u>

# EPCOG Board Report

10<sup>th</sup> of April, 2024



# Executive Summary

Name \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_





# Executive Report

---

2 Year quote being received for audit

---

HVAC work is complete; painting to begin on April 22<sup>nd</sup>

---

Working on ideas to increase security of building with capital outlay

---

Attended NewMARC meeting in Santa Fe; COGs are tasked with GRO money

---

COG employees are attending ICIP trainings

---

Next year's budget for approval will be in the June meeting

# Community Development



# HRSA

---

Attended reverse site visit in Washington, DC

---

Accepting applications through United Way for substance abuse campaign position

---

Working on social worker panel with Clovis Schools on April 24<sup>th</sup>

---

Attended human trafficking summit in Roswell on April 10<sup>th</sup>

---

Secured two more internships with Rec-6 and Curry Detention Center

---

Delivered bags to social workers for the month of March

---

Hosted table highlighting behavioral health, 211, and substance abuse at UFO (Unearthing Future Opportunities)

---

Highlighted HRSA grant and community work at United Way Banquet

# CDBG

CDBG administration still continues for:

Ft.  
Sumner

Vaughn

Curry  
County

Santa  
Rosa

Ft. Sumner is in construction

Curry County is beginning construction

# Economic Development



125,058	154,568	95,054	124,500
125,487	56,845	97,511	125,000
124,000	110,000	99,011	154,000
150,000	150,000	99,216	95,000
35,000	101,090	101,684	154,200
			110,000
			89,000
			50,000

# Economic Development

Hosting Sunshine Law training with NMDOJ

Clovis EIB policies are being reviewed and updated

Assisted Village of Floyd with defibrillators

Attended water policy meeting with EPCOR Water, Eastern New Mexico Water Authority, and the City of Clovis

Raymond serves on the Route 66 Commission and attends those meetings

Congratulations to all capital outlay recipients

Assisted with Leadership Clovis Class planning

Continue to attend NMIDEA meetings

Working on possible nursing pipeline program to recruit nurse practitioners in rural areas



# Planning and Technical Assistance

# Planning and Technical Services

NERTPO having Rating and Ranking meeting (in person) on May 22<sup>nd</sup>

- NERTPO received 34 applications from 18 entities for a total of \$38,971,476.21

Next NERTPO meeting is in Angel Fire on April 24<sup>th</sup>

NERTPO Rating and Ranking criteria have been created and emailed out

SERTPO Rating and Ranking will be in Ruidoso on May 23<sup>rd</sup> at 8:30 AM

- SERTPO received 43 applications from 24 entities totaling \$56,876,190.62

Village of Logan's comp plan is still in development and moving forward



Thank You!



# Your EPCOG Staff

Sandy Chancey, CPO - Executive Director

Vincent M. Soule, CEcD, MEDP - Deputy Director

Alanna M. Hurt - Office Manager

Celia Kirkland, MHS - Rural Behavioral Health Program  
Director

Raymond Mondragon - Governmental Specialist

Julie Surina - Regional Planner

Branden W. Goebel - Grant Specialist

**EASTERN PLAINS COUNCIL OF GOVERNMENTS**  
**ROLL CALL**  
**10-Apr-24**

County/Municipality Municipality	Representative Alternate	Attending	Agenda	Minutes	Financials	Adjournment
<b>CURRY COUNTY</b>	Fidel Madrid Robert Thornton	X	X	X	X	X
CITY OF CLOVIS (Curry)	Helen Casaus Debbie Zamora	X X	X X	X X	X X	X X
VILLAGE OF GRADY (Curry)	Leona Powell Kathy Edwards					
VILLAGE OF MELROSE (Curry)	Meadow Forget Alan Daugherty					
TOWN OF TEXICO (Curry)	Connie Harrison Patricia Rojas-Natividad	X	X	X	X	X
<b>De BACA COUNTY</b>	Derrick Terrel Tim Archuleta					
VILLAGE OF FT SUMNER (De Baca)	Becky Harris Sean Nelson					
<b>GUADALUPE COUNTY</b>	Robert Serano, III Angela Gomez	X	X	X	X	X
CITY OF SANTA ROSA (Guadalupe)	Kenny Flores Heather Dostie	X	X	X	X	X
TOWN OF VAUGHN (Guadalupe)	Roman Garcia Kathie Lucero	X	X	X	X	X
<b>HARDING COUNTY</b>	Michael Lewis Victoria Villarreal					
VILLAGE OF MOSQUERO (Harding)	Dallas Baker Barbara June Melton					
VILLAGE OF ROY (Harding)	Sinforosa Lovato Navor Gutierrez					
<b>QUAY COUNTY</b>	Brian Fortner Daniel Zamora	X	X	X	X	X
VILLAGE OF HOUSE (Quay)	Tomi Miller Steve Foust					
VILLAGE OF LOGAN (Quay)	Rodney Paris David Babb					
VILLAGE OF SAN JON (Quay)	Cynthia Lee Toni Stoner					
CITY OF TUCUMCARI (Quay)	Chris Arias Mike Cherry					
<b>ROOSEVELT COUNTY</b>	Tina Dixon Dennis Lopez	X	X	X	X	X
VILLAGE OF CAUSEY (Roosevelt)	Teresa Nance Jill Caviness					
VILLAGE OF DORA (Roosevelt)	Becky Frazee					
TOWN OF ELIDA (Roosevelt)	Kimberly Summers Beverly Creighton					
VILLAGE OF FLOYD (Roosevelt)	Toni Whitecotton					
CITY OF PORTALES (Roosevelt)	Oscar Robinson Quaylene Parkey	X	X	X	X	X
<b>UNION COUNTY</b>	Clay Kiesling Brandy Thompson	X	X	X	X	X
TOWN OF CLAYTON (Union)	Russell Lees Ernest Sanchez	X	X	X	X	X
VILLAGE OF DES MOINES (Union)	Jonathan Valdez Jordan Wingo					
VILLAGE OF FOLSOM (Union)	Alice Adams Amanda Boggs					
VILLAGE OF GRENVILLE (Union)	Katie Bramblett Jason Gilbert					
<b>SPECIAL DISTRICTS</b>						
ARCH HURLEY CONSERVANCY DIST.	Franklin McCasland Robert Lopez	X	X	X	X	X
FT. SUMNER IRRIGATION DIST.	Wade Holdeman Kendal Kohler	X	X	X	X	X



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## Monday

- \*City of Clovis Water Policy Advisory Committee – 8:30 a.m., North Annex, Clovis-Carver Public Library, 701 N. Main St., Clovis. Information: 575-763-9654
- \*Portales Lodger's Tax Committee meeting – 10 a.m., City Hall, 1028 Community Way, Portales. Information: 575-356-6662
- \*Portales Planning and Zoning Committee meeting – 5:30 p.m., Memorial Building, 200 E. 7th St., Portales. Information: 575-356-6662

## Tuesday

- \*Roosevelt County Commission – 9 a.m., Commission Room, Roosevelt County Courthouse, 109 W. First St., Portales. Information: 575-356-5307
- \*Civic Center Policy Committee — 3 p.m., Clovis Civic Center, 801 Schepps Blvd., Clovis. Information: 575-763-9654
- \*Portales City Council - 5:30 p.m., Council Chambers, Memorial Building, 200 E. Seventh St., Portales. Information: 575-356-6662

## Wednesday

- \*Clovis Community College Board of Trustees – 8 a.m., CCC, 417 Schepps Blvd., Room 512, Clovis. Information: <http://www.clovis.edu/about/administration.aspx> or 575-769-4003
- \*Eastern Plains Council of Governments – 10 a.m., EPCOG office, 418 N. Main St., Clovis. Information: 575-762-7714
- \*Friends of Clovis-Carver Public Library meeting – 11:30 a.m., Clovis-Carver Public Library, 701 N. Main St., Clovis. Information: 575-763-9687
- \*City of Clovis Planning and Zoning Commission – 3 p.m., North Annex, Clovis-Carver Public Library, 701 N. Main, Clovis. Information: 575-763-9639



## Thursday

- \*Public forum – 1:30 p.m., meal site, Community Services Center, 1100 Community Way, Portales. Opportunity for citizens of Portales and Roosevelt County to provide input on what services they need. Information will be provided to the Non-Metro Area Agency on Aging and the New Mexico Long-Term Department. Written comments by April 9 will also be entered into record. Information: 575-356-8578
- \*Curry County Democrats – 6:30 p.m., La Casa Senior Center, 1120 Cameo St., Clovis. Information: [secretarycurrycountydems@gmail.com](mailto:secretarycurrycountydems@gmail.com)

## Saturday

- \*Curry County Republican Party second Saturday breakfast — 9 a.m., K-Bob's Steakhouse, 1600 Mabry Dr., Clovis. Information: [emailcurrycountyrepublicanparty@gmail.com](mailto:emailcurrycountyrepublicanparty@gmail.com)
- \*Daughters of the American Revolution – 10 a.m., First United Methodist Church, 200 S. Ave. C, Portales. Organization meets second Saturday of each month in different locations. Information: 575-749-6274

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